

**SAMPLE OF GUARANTEE LETTER
(For Group Recruitment)**

Date:

The Director General
Department of Foreign Employment
Ministry of Labour and Transport Management
Kathmandu, Nepal

Dear Sir,

Re : GUARANTEE LETTER

We have sent a demand letter for Nepalese workers to M/S. ----- a Nepalese Manpower agency having License No. ----- for ----- number of workers for our Company. In this regard, we wish to assure you that this demand is for our Company only and the workers will be working in our Company situated in UAE. We also assure you that these workers will not be sent out of the United Arab Emirates.

For female workers, we provide safe and convenient accommodation exclusively for them. (or We provide accommodation allowance AED to the workers besides basic salary and food allowance as mentioned in the Demand Letter and/or sample employment contract.

For (Company Name)

Name:

Position:

(Sign)

Date:

Office Seal