

**SAMPLE OF GUARANTEE LETTER  
For Individual Recruitment (NDSW)**

Date:

The Director General  
Department of Foreign Employment  
Ministry of Labour and Transport Management  
Kathmandu, Nepal

**Re: GUARANTEE LETTER**

Dear Sir,

I would like to recruit Mr./Ms.....as Nepalese Domestic Service Worker. I wish to assure you that he/she will be working in UAE. I also assure you that he/she will not be sent out of the United Arab Emirates and the NDSW will not be transferred to other sponsors until and unless the Embassy of Nepal and Employee agree to do so. Furthermore, all the terms and conditions mentioned in the contract paper will be implemented in black and white.

Office Seal

\_\_\_\_\_  
(Sign)

Name of the Employer:

Address \_\_\_\_\_

Emirates ID No \_\_\_\_\_

Mobile No.: